

# ASEF Capacity Training

## On Public Speaking and Leadership Skills

09-10 October 2017, Lao PDR  
PROGRAMME

**GROUP A - MONDAY, 9 OCTOBER 2017**

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**GROUP B - TUESDAY, 10 OCTOBER 2017**

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| 8:30 – 9:00   | <b>Registration of Participants</b>                                    |  |
| 9:00 – 9:15   | <b>Welcoming Remarks<br/>by the National University of Laos (NUOL)</b> | <b>Assoc. Prof. Dr. Phout Simmalavong</b><br>Vice President for International Relations of the<br>National University of Laos (NUOL)           |
| 9:15 – 9:35   | <b>Roadmap on ASEM &amp; ASEF</b>                                      | <b>Mr Benoît MASSET</b><br>Project Coordinator, Education Department<br>Asia-Europe Foundation (ASEF)  |
| 9:35 – 9:40   | <b>Introduction &amp; Agenda Overview</b>                              | <b>Ms Katherine HERMANS</b><br>Director<br>Global Changemakers   |
| 9:40 – 10:15  | <b>Set the Group in Motion</b><br>Stretching the Comfort Zone          |  |
| 10:15 – 10:30 | <b>Break</b>   |  |
| 10:30 – 12:30 | <b>Skills-building Session 1:</b><br>Public Speaking Skills – Part A   | 1. Verbal and non-verbal cues and techniques <small>Learning</small><br>2. Pair discussions and presentations <small>Breakout Activity</small> |
| 12:30 – 13:30 | <b>Lunch</b>   |  |
| 13:30 – 14:00 | <b>Energizer</b>   | Concentration Game <small>Group Activity</small>   |
| 14:00 – 15:30 | <b>Skills-building Session 1:</b><br>Public Speaking Skills – Part B   | Group presentations <small>Combined session</small>  |
| 15:30 – 15:45 | <b>Break</b>   |  |
| 15:45 – 17:30 | <b>Skills-building Session 2:</b><br>Negotiation skills                | 1. Discussion and Consensus <small>Learning</small><br>2. Role Play <small>Breakout Activity</small>   |
| 17:30 – 18:00 | <b>Round up</b>  | Feedback Session <small>Group Activity</small>   |